



DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Administration for Children and Families

Submission for OMB Review; Comment Request

Title: Evaluation of the Child Welfare Capacity Building

Collaborative: Part Two

OMB No.: New Collection

Description: This new data collection is the second part of a larger data collection effort being conducted for the evaluation of the Child Welfare Capacity Building Collaborative. The first group of instruments has already been submitted for this evaluation. This notice details the second group of instruments that will be used for data collection as part of this evaluation. The Evaluation of the Child Welfare Capacity Building Collaborative is sponsored by the Children's Bureau, Administration for Children and Families of the U.S. Department of Health and Human Services. The Capacity Building Collaborative

includes three centers (Center for States, Center for Tribes, Center for Courts) funded by the Children's Bureau to provide national child welfare expertise and evidence-informed training and technical assistance services to State, Tribal and Territorial public child welfare agencies and Court Improvement Programs (CIP). The Centers offer a wide array of services including, but not limited to: Web-based content and resources, product development and dissemination, self-directed and group-based training, virtual learning and peer networking events, and tailored consultation and coaching. During the project period the Centers' services will be evaluated by both Center-specific evaluations and a Cross-Center Evaluation. The Center-specific evaluations are designed to collect data on Center-specific processes and outcomes. The Cross-Center Evaluation is designed to respond to a set of cross-cutting evaluation questions posed by the Children's Bureau. The Cross-Center Evaluation will examine: the extent to which key partners across and within the Centers are collaborating; whether the capacity building service interventions offered by the Centers are evaluable; the degree to which Centers follow common protocols; whether service interventions are delivered or performed as designed; how satisfied recipients are with the services

received; how effective the service interventions were; which service approaches were most effective and under what conditions; and the costs of services.

The Cross-Center Evaluation is utilizing a longitudinal mixed methods approach to evaluate the Centers' services as they develop and mature over the course of the study period. Multiple data collection strategies will be used to efficiently capture quantitative and qualitative data to enable analyses that address each evaluation question.

Proposed Cross-Center Evaluation data sources for this effort include: (1) a capacity survey to capture perceived changes in organizational capacity after receiving Center services; (2) a tailored services satisfaction survey administered in conjunction with the capacity survey to capture satisfaction with tailored services; (3) a foundational assessment to capture contextual data regarding the organizational health and functioning of child welfare agencies and courts; (4) a follow-up survey that will examine short-term and intermediate outcomes among CIPs that receive different levels of tailored services following continuous quality improvement (CQI) workshops; and (5) a key informant survey and interview to examine how capacity building services are incorporated into state and

tribal activities to support implementation of P.L.113-183. Center-specific data sources for this effort include (1) registration forms such as the webinar and learning management system (CapLEARN) registration forms and (2) service-specific feedback forms and interviews, such as the Center for States Tailored Services interviews and the Center for Courts Universal and Constituency Services survey.

#### Respondents:

Respondents of data collection instruments will include (1) child welfare agency staff and stakeholders who directly receive services that have been tailored to the needs of their jurisdiction and (2) CIP coordinators, CIP Directors, and other project staff. The proposed data collection will span three years.

#### ANNUAL BURDEN ESTIMATES

Instrument	Annual Number of Respondents	Number of Responses Per Respondent	Average Burden Hours Per Response	Total Annual Burden Hours
Capacity Survey	462	1	.3	138.60
Tailored Services Satisfaction Survey	462	1	.083	38.35
Foundational Assessment Survey	277	1	.1	27.7

CQI Workshop Follow-Up Survey	48	2	.12	11.52
P.L.113-183 Key Informant Survey	52	1	.26	13.52
P.L. 113-183 Key Informant Interview	5	1	1	5
Center for Courts: Universal and Constituency Services	104	1	.41	42.64
Webinar Registration	4650	1	.03	139.5
Center for States: Tailored Services Interviews	60	1	1	60
Center for States: Assessment and Work Planning Survey	150	1	.25	37.5
CapLEARN Registration	600	1	.084	50.4

Estimated Total Annual Burden Hours: 564.73

Additional Information:

Copies of the proposed collection may be obtained by writing to the Administration for Children and Families, Office of Planning, Research and Evaluation, 370 L'Enfant Promenade, SW., Washington, DC 20447, Attn: OPRE Reports Clearance Officer. All requests should be identified by the title of the information collection. E-mail address: [OPREinfocollection@acf.hhs.gov](mailto:OPREinfocollection@acf.hhs.gov).

OMB Comment:

OMB is required to make a decision concerning the collection of information between 30 and 60 days after

publication of this document in the Federal Register.  
Therefore, a comment is best assured of having its full  
effect if OMB receives it within 30 days of publication.  
Written comments and recommendations for the proposed  
information collection should be sent directly to the  
following:

Office of Management and Budget

Paperwork Reduction Project

Fax: 202-395-6974

Attn: Desk Officer for the Administration  
for Children and Families

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Robert Sargis  
Reports Clearance  
Officer

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